

Designing and facilitating great virtual events



Course aims x session (1)

We aim to help you learn about and practice ways to make online events participatory, engaging and productive.



Photo by [Sheri Hooley](#) on [Unsplash](#)

Session	Focus	Topics
Session 1	Settling and overview	<ul style="list-style-type: none">• Introductions & intentions• Course overview• Designing the meeting journey• Preparation for practice sessions
Session 2	Participation and productivity	<ul style="list-style-type: none">• Tools to achieve your aims• Introduction to breakouts
Session 3	Creating a positive environment	<ul style="list-style-type: none">• Kinds of engagement• Energisers

Course aims x session (2)

We aim to help you learn about and practice ways to make online events participatory, engaging and productive.



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Session	Focus	Topics
Session 4	Practice 1	
Session 5	Cross cutting issues	<ul style="list-style-type: none">• Psychological safety• Diversity, inclusion & power• Troubleshooting & security
Session 6	Practice 2	
Session 7	Considerations for large meetings (optional)	<ul style="list-style-type: none">• Keeping it personal within a large group• Supporting autonomy & offering choice• Managing questions, plenaries and chat• Case study• End of course: wrap up and 'graduation party'!