

ToP Course overview

Action Planning

Participatory planning for short-term projects and events – 1 day



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“I found the Action Planning course very practical and useful, and have used the method with young people and youth work organisations across Northern Ireland - what is of most value to my work is the participatory and inclusive nature of the method, and the focus on clear and jointly agreed, time-bound actions” - Alexey Janes, YouthBank Development, Officer Community Foundation for Northern Ireland

Who this course is for

This course has no pre-requisite, but Group Facilitation Methods or some prior experience of facilitation or participatory planning is recommended.

Questions this course answers

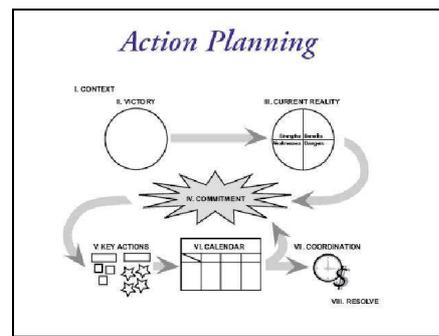
“How can I get all members of a group to participate in planning a project or event together, and build their commitment and responsibility so that they can successfully implement their plan?”

This course introduces a structured, participatory process to enable the successful implementation of a group project or event. The Action Planning method uses the basic Focused Conversation and Consensus Workshop methods to engage all members of a group effectively, and so it builds commitment and ownership at all stages. The method is suitable for planning short to medium-term projects, or completing projects that have stalled.

What you will gain

The Action Planning method is an 8-stage process:

- | | |
|--------------------|----------------|
| 1. Context | 5. Key actions |
| 2. Victory | 6. Calendar |
| 3. Current Reality | 7. Assignments |
| 4. Commitment | 8. Resolve |



Learning style

The course presents the method in a practical and participatory way. The method is first demonstrated, using a scenario with which participants can identify without having to role-play. It is then analysed and discussed, and then elements of the method are practiced individually or in small groups. Finally, participants plan how they will apply the method in their own situations.

For further details

including comments from previous course participants, course dates & locations, fees and on-line bookings...

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